

## VULNERABLE SECTOR CHECK AND ONLINE SEARCH CRITERIA

POLICY NUMBER: CR-016-01

COMMITTEE: Credentials

DATE APPROVED: November 13, 2020

DATE(S) REVIEWED (REVISED):

DATE TO BE REVIEWED: November 13, 2023

ISSUING AUTHORITY: NSCMIRTP Board

DISTRIBUTION: NSCMIRTP New Registrants

APPROVAL:  

### POLICY

1. The Nova Scotia College of Medical Imaging and Radiation Therapy Professionals (NSCMIRTP) requires all applicants for registration to undergo a vulnerable sectors check (VSC) and a filtered online search, which will be conducted by the NSCMIRTP when they are seeking:
  - a. Initial registration
  - b. Reinstatement or
  - c. Temporary license
2. Applicants or registrants, who have worked as an MIRTP outside of Canada within the past two years, must also submit an international criminal records check (CRC) from the last country in which they worked, when they are seeking:
  - a. Initial registration; or
  - b. Reinstatement; or
  - c. Temporary license.
3. Exception to policy statement #2: an international CRC may not be required when the College can verify that another Canadian regulatory body has received a clear criminal record check from that country.

### RATIONALE

A CRC/VSC and filtered online search are required to assist the College in its mandate to protect the public interest. The College must assess each applicant for capacity, competence, and character in order to ensure that all applicants meet the standards expected of the profession. NSCMIRTP staff will screen applicants to determine whether or not there is any criminal record or publicly available information that calls into question their ability to practise the profession with decency, honesty and integrity, and in accordance with the law.

### DEFINITIONS

For the purpose of this policy,

**Criminal Record Synopsis** is synonymous with a criminal record check. It is a Name-based criminal record check which is done by checking the applicants name against the RCMP's Canadian Police Information Centre (CPIC) system. They consist of a check of the National Repository of Criminal



Records based on a person's name and date of birth.

**Filtered Online Search** is a structured, specific set of guidelines which are outlined to narrow down the Colleges Internet search of the applicant. Further example of the guidelines used to search can be found in Appendix A.

**Vulnerable Sector Check** is an enhanced criminal record check. Vulnerable sector checks are used to verify if an individual has a record suspension (formerly pardon) for sex offences. A VSC also includes the components of a CRC.

## PROCEDURE

1. Individuals applying for initial registration in Nova Scotia are required to provide a Canadian Vulnerable Sector Check to the College. The Vulnerable Sector Check must be prepared by an organization approved by the College. An application will not be considered finalized until the College has received the Canadian Vulnerable Sector Check. The applicant will be responsible for all fees charged to obtain these records.
2. Canadian VSCs and CPIC CRCs are valid for six months from the date on which they are issued. If the applicant has a valid VSC check which is less than 6 months old at the time of application, this may be submitted to the College.
3. Canadian VSC and international record checks must be requested under their current name and all previous names used by the applicant.
4. A completed VSC and filtered online search do not ensure that registration/licensure will be granted.
5. Positive findings will be considered for further action by the College based on criteria including:
  - a. The date of the conviction;
  - b. The number of convictions;
  - c. The nature and seriousness of the offences;
  - d. The relevance of the details of the offence to practice.
6. In the event issues of capacity, competence or character arise from the VSC and/or filtered online search, the matter shall be referred for consideration to the Registrar and/or Credentials Committee. Where the Registrar is not satisfied with the evidence of capacity, competence or character presented by the applicant or acquired in the registration process, the application will be referred to the Credentials Committee for review.

## APPENDIX A

Search Number	Search Term(s)	Example
1	Applicant's full name <sup>1</sup> (phrase) and applicants first and last name (phrase), connected by the Boolean operator OR, followed by the province of practice/residence <sup>2</sup> , using the Boolean operator AND	"Jane Middle Doe" OR "Jane Doe" AND Ontario
2	Applicant's full name (phrase) and sonographer, using the truncated version of the root and the Boolean operator AND	"Jane Doe" AND sonograph* (which includes sonographer and sonography)
3	Applicant's full name (phrase) and ultrasound, using the Boolean operator AND	"Jane Doe" AND ultrasound
4	Applicant's full name (phrase) and province of practice/residence and charge, using the truncated version of the root and the Boolean operator AND	"Jane Doe" AND charge* (which includes charge, charged, and charges)
5	Check public registry of listed regulatory bodies	CMRTO SAMRT NBAMRT ACMDTT OTIMROEPMQ cpsns.ns.ca www.nscn.ca www.nscrt.com www.chiropractors.ns.ca www.nscmlt.org

<sup>1</sup>With respect to the applicant's full name, all names must be searched (legal, given, other, etc.).

<sup>2</sup>If the place of practice and place of residence are different, both variations will be searched to fulfill this requirement. (CMRTO, 2018)



## REFERENCES

College of Medical Radiation Technologists of Ontario. (2018). *Report RE: Good Character Searches*.

College of Physicians and Surgeons of Nova Scotia. (October 2017). *Criminal Record Screening Policy*.

College of Registered Nurses of Nova Scotia. (September 2016). *Canadian Vulnerable Sector Checks and International Criminal Record Checks*.