

## REGISTRATION RELATED FEES

POLICY NUMBER: F-010-02

DATE APPROVED: June 27, 2023

DATE TO BE REVIEWED: June 27, 2026

DISTRIBUTION: External & Registrants

COMMITTEE: Policy Committee

DATE(S) REVIEWED (REVISED):

ISSUING AUTHORITY: NSCMIRTP Board

APPROVAL: 

### POLICY

Fees will be reviewed annually and will be coordinated with the annual budget development process. Payment of fees shall be by personal or certified cheque, company cheque, money order, Visa, or MasterCard.

### RATIONALE

Fees must reflect requirements for NSCMIRTP to be financially stable. Annual dues support the operations of the NSCMIRTP, while the application fees support the cost of processing and reviewing licensing requests. Annually, financial stability is reviewed to ensure fee structure and methods of payment are appropriate to long term organization stability.

### PROCEDURE

Pursuant to the Fee Bylaw, the following conditions apply to payment of fees:

- 1.1 All annual fees are due and payable on or before November 1st.
- 1.2 A registrant who fails to pay an annual license fee on or before December 31st ceases to be licensed effective January 1st.
- 1.3 A registrant that pays renewal after December 1st each year is subject to a late fee of \$50.
- 1.4 A registrant who pays an annual fee on or after January 1st shall pay a lapsed registration fee of \$100 in addition to the annual fee and must complete the reinstatement process.

### APPLICATION FEES

- 2.1 A non-refundable application fee of \$100.00 must accompany each initial application for registration. The application fee is waived for CFTA applicants in accordance with the Patient Access to Care Act.
- 2.2 Subsections 1.2 and 1.3 above do not apply to a student who applies for non-active membership.
- 2.3 The annual fee for a full practising license with NSCMIRTP is \$450.00.