



# **CANADIAN LABOUR MOBILITY APPLICATION GUIDE**

**For a medical imaging and radiation therapy professional  
who is currently registered by a regulatory authority  
in a province other than Nova Scotia and to whom  
Canadian labour mobility provisions  
may be applicable**

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## INTRODUCTION

The Nova Scotia College of Medical Imaging and Radiation Therapy Professionals (NSCMIRTP) welcomes your application for registration as a medical imaging and radiation therapy professional (MIRTP) in the discipline of Diagnostic Medical Sonography, Magnetic Resonance Imaging, Nuclear Medicine Technology, Radiation Therapy, or Radiological Technology.

**To legally practise medical imaging or radiation therapy in Nova Scotia, you must be registered with the NSCMIRTP. Registering with the regulatory body demonstrates that the individual respects the public's right to safe, competent, and ethical care, and recognizes the NSCMIRTP's role in supporting and monitoring professional practice.**

In order to be eligible for a licence, you must meet the requirements for registration set out in the [registration regulations](#) made under the [Medical Imaging and Radiation Therapy Professionals Act](#) (NSCMIRTP Act).

The scope of practice of medical imaging and radiation therapy, as defined under the NSCMIRTP Act, is the application of professional medical imaging technology knowledge, skills, and judgement in the use of ionizing and non-ionizing radiation, magnetic fields, high-frequency sound waves, and other energy forms, in the provision of diagnostic and therapeutic modalities, in collaboration with other health care professionals, to achieve optimal health, wellness and functional performance. It includes the practice of: (i) diagnostic medical sonography, (ii) magnetic resonance technology, (iii) nuclear medicine technology, (iv) radiological technology, and (v) the practice of any other medical imaging technology discipline set out in the regulations.

The Act recognizes practice includes not only the delivery of clinical services, but also research, education, consultation, management, administration, information technology, regulation, policy, or system development relevant to the foregoing, and other practices as taught in MIRTP programs in Nova Scotia.

Further information about the application and registration process can be found in this application guide.

## WHO CAN APPLY?

Any individual who has completed an educational program in medical imaging or radiation therapy (MIRT) in one or more of the specialties of diagnostic medical sonography, magnetic resonance technology, nuclear medicine technology, radiological technology, or radiation therapy within the last five years, or who has practised the profession within the last five years, and wishes to practise as a medical imaging and radiation therapy professional in Nova Scotia, can apply for registration with NSCMIRTP.

This application guidebook is for any individual who currently holds an active certificate of



registration with a regulatory authority in another province in one of the specialties listed below, and wish to apply under the labour mobility provisions.

This application process applies to you if you are registered to practise in one of the specialties in the provinces listed in the table below.

Province and regulatory body	Specialties to which labour mobility provisions may apply
<b>Alberta</b> <b>ACMDTT</b>	<ul style="list-style-type: none"> <li>• Radiological Technology</li> <li>• Nuclear Medicine</li> <li>• Radiation Therapy</li> <li>• Magnetic Resonance Imaging</li> </ul>
<b>Saskatchewan</b> <b>SAMRT</b>	<ul style="list-style-type: none"> <li>• Radiological Technology</li> <li>• Nuclear Medicine</li> <li>• Radiation Therapy</li> <li>• Magnetic Resonance Imaging</li> </ul>
<b>New Brunswick</b> <b>NBAMRT</b>	<ul style="list-style-type: none"> <li>• Radiological Technology</li> <li>• Nuclear Medicine</li> <li>• Radiation Therapy</li> <li>• Magnetic Resonance Imaging</li> </ul>
<b>Ontario</b> <b>CMIRTO</b>	<ul style="list-style-type: none"> <li>• Radiological Technology</li> <li>• Nuclear Medicine</li> <li>• Radiation Therapy</li> <li>• Magnetic Resonance Imaging</li> <li>• Diagnostic Medical Sonography</li> </ul>
<b>Quebec</b> <b>OTIMROEPMQ</b>	<ul style="list-style-type: none"> <li>• Nuclear Medicine</li> <li>• Radiation Therapy</li> </ul>
<b>Prince Edward Island</b> <b>CAHPPEI</b>	<ul style="list-style-type: none"> <li>• Radiological Technology</li> <li>• Nuclear Medicine</li> <li>• Radiation Therapy</li> <li>• Magnetic Resonance Imaging</li> </ul>

## STEPS AND TIMELINES IN THE APPLICATION AND REGISTRATION PROCESS

The first step is to create an online profile in **the NSCMIRTP registrant and applicant online portal**, gather the documents you need to support your online application, then complete and submit your application. It is suggested that you start the application process approximately two weeks before you expect to begin working in Nova Scotia. When you have submitted your initial application, NSCMIRTP will contact you if any additional information is required. NSCMIRTP will communicate with you by email.



Below is an overview of the steps in the process:

Step	Activity
1	Review the information about the application process and documents you are required to provide.
2	Complete your application, upload all the required documents, pay the application fee and submit your application to NSCMIRTP for assessment.
3	Complete the NSCMIRTP Legislation Learning Package (jurisprudence course) - access will be available immediately after you submit your application.
4	NSCMIRTP will review your application.
5	NSCMIRTP will notify you regarding the status of your application. If required, NSCMIRTP will email you to request any outstanding documents.
6	After you have completed all the requirements for registration, NSCMIRTP will register you, and applicable annual fees will be charged. You will receive an email confirming that you are registered. Your name and licence information will be posted on the public registry.
7	Inform your employer that you are legally authorized to practise the profession. Start using the protected title “Medical Imaging and Radiation Therapy Professional” and the term or abbreviation appropriate to your specialty e.g., MRT or DMS and review your accountabilities as a regulated professional.

For a visual flowchart of steps, see [Appendix A](#) (page 14).

## REGISTRATION REQUIREMENTS

For your application to be complete, you are required to complete all steps of the online application process, provide all the required documentation, and pay the initial application fee of \$100.00 by Visa, Mastercard, American Express, or Cheque through the secure registration platform.

If you do not have all the required documents when you start your application online, you may begin the application process and return to complete it later. Please note your application will not be processed until all the information is submitted and you have paid the application fee. NSCMIRTP will communicate with you by email during the application process.

The registration requirements are set out in the registration regulation made under the NSCMIRTP Act and can be found [here](#). The online application process prompts you to provide all the documents required to demonstrate that you meet the requirements for registration.

When you have submitted your complete application, NSCMIRTP will review it and determine whether you meet all the requirements as set out in the registration regulation. You can expect

the final approval process to take between one to seven business days once you have provided all required documentation.

If you do not meet all the requirements for registration or are asking for special consideration, your application will be reviewed by the Credentials Committee of the NSCMIRTP. In this case, it may take between one to four months to process your application.

## REQUIRED DOCUMENTS

The registration platform accepts PDFs or JPEGs. You are not required to submit the original documents to the NSCMIRTP. The NSCMIRTP will contact you if original documents are required for authentication and validation. You will be prompted to upload the documents listed below:

### 1. Labour Mobility (CFTA) Transfer Form

Ask your current MIRTP regulatory organization to complete the Canadian Free Trade Agreement (CFTA) [form](#) and forward the completed form to NSCMIRTP at [info@nscmirtp.ca](mailto:info@nscmirtp.ca).

### 2. Proof of Identity

Your full name (as it appears on government issued ID) must be provided on your application along with the preferred name used in practice, if different. Both names will appear on the NSCMIRTP's public registry, but all documents from NSCMIRTP will be issued in your name as it appears on government issued ID.

Document(s) to be provided - **Required:**

- Government-issued photo ID. This can be uploaded as a photo with your application.

You must list all names that you have practised under. If any of the documents in your application were issued under a previous name, you must include an official document (such as a marriage certificate) that verifies your name change.

### 3. Eligibility to work in Canada

To be employed as a medical imaging or radiation therapy professional in Nova Scotia, you must have legal authorization to work in Canada. Only Canadian citizens, permanent residents of Canada, and individuals with Canadian work permits have the right to work in Canada.

Document(s) to be provided - **Required:**

- Official documentation includes a copy of one of the following: Canadian birth certificate, Canadian passport, proof of landed immigrant resident status, or copy of a valid work permit.



## 4. Demonstration of good conduct

The NSCMIRTP has an obligation to protect the public and needs to be satisfied that applicants do not pose a danger to patients and families. At the time of initial application, you must provide a **vulnerable sector check (VSC)**. Note that a VSC is more in depth than, and includes, a criminal record check – thus a separate criminal record check is not required. Some police departments require a form from the regulators to conduct the VSC. Please find attached form [here](#). Additionally, at the time of application, you are asked to fill out a list of self-disclosures, including:

- Any disciplinary finding as an MIRTTP or in another profession in any Canadian province.
- Conviction of a criminal, drug or traffic offense, **excluding** minor traffic offenses such as parking or speeding.
- Any finding of liability in a civil proceeding.
- If you are currently under criminal investigation or have a pending criminal or civil court date.

If you answer yes to any of the declarations, the NSCMIRTP will ask you to send more information, such as a transcript of the criminal record. Your eligibility for licensing will depend on the nature, timing, and severity of the issue. The NSCMIRTP will review all information submitted to determine eligibility for licensing and, if applicable, to determine if conditions should be imposed on your licence.

## 5. Currency

When practicing medical imaging and radiation therapy, it is important to maintain your skills and keep up to date with changes in practice. Applicants require active practice that meets [currency requirements](#).

- This requirement is met if you have graduated from an approved MIRT program in the past 5 years.
- Current/Recent employer information must be entered on the application form. If deemed necessary, the NSCMIRTP's Registrar may request a letter or record of employment from an employer in the past 5 years stating your period of employment as an MIRTTP and the hours you worked each year.

## 6. Proof of Professional Liability Insurance (PLI)

In accordance with PLI Policy, each applicant must present evidence they carry personal liability insurance. Each policy must contain limits of a minimum of \$2,000,000 per claim/\$5,000,000 aggregate.

- This proof can be in the form of a copy of an insurance card/policy. Confirmation of PLI will



be required upon annual renewal of registration. A registrant shall at any time, upon request of the Registrar, provide proof of personal liability in the form of a copy of insurance card and/or policy within 14 calendar days of request. Applicants can purchase the policy through a private provider or through membership with CAMRT, Sonography Canada, or OAMRS.

## FEES

There are two fees in the registration process – the initial application fee, and the annual registration fee. The initial application fee is a one-time fee of \$100.00 and is paid at the time you submit your application.

Payment of the registration fee is the final step to become registered, if your application meets all the requirements set out in the registration regulation. There is an annual fee of \$450. Annual registration runs from Jan 1<sup>st</sup> to Dec 31<sup>st</sup> each year. Renewals open Oct 1<sup>st</sup> each year and are due by Nov 1<sup>st</sup> each year. Those registering Jan 1<sup>st</sup> to April 30<sup>th</sup> will pay full fees of \$450. Those registering May 1<sup>st</sup> to Dec 31<sup>st</sup> will pay a prorated fee of \$225. Registrants who are registered in more than one discipline pay only one annual fee.

Payment may be made by cheque, credit card, or money order, payable to the NSCMIRTP in Canadian funds. During the annual renewal process, you can choose to have subsequent NSCMIRTP dues collected via payroll deduction. This option is only available to NSHA or IWK permanent and term employees.

The fees are set by the NSCMIRTP Board and are non-refundable.

## REGISTRANT & APPLICANT ONLINE PORTAL

It is recommended that you use a computer and a scanner to complete your online application rather than a mobile device. It is also recommended that you use Google Chrome as your browser when completing your online application.

To start your online application, you must create an account in the Registrant and Applicant portal by clicking on the “Apply now” button at this [link](#). Once you have submitted your initial application, you will be able to return to it using the Registrant “Login” button from the NSCMIRTP website.

After selecting apply, read the instructions, and then check the box stating that you are ready to proceed. Please follow these steps for your registration:

### 1. Create your account

- Enter an email address that you monitor regularly. All correspondence from NSCMIRTP will be sent via email. This email address will also serve as your username. If you are using a work email as your primary email, please ensure you also included a non-work email as a





secondary email as if you are on leave etc. from work, your primary email becomes non-accessible.

- Choose a password and enter it.

## 2. Registration details

- Choose your primary discipline of practice. This is the discipline you practise the majority of your hours in.
- Choose your secondary discipline (if applicable). This is only required if you are licensing in two disciplines.
- Application category: choose **Out of Province Applicant (Licensed)**.

## 3. Demographics

These questions ask about your aboriginal status and if you identify as member of a visible minority. The data will be used by the Department of Health and Wellness in efforts to work towards achieving greater diversity of the healthcare workforce. The questions in this section are optional. If you prefer not to answer, simply select "Prefer Not To Answer" and proceed to the next section.

## 4. Registrant's data

Enter your name, date of birth, gender, address, phone number, and professional liability insurance (PLI) policy number.

Your full legal name must be provided on your application. If you have a preferred name used in practice, please fill this in. Both names will appear on the NSCMIRTP's public registry, but all documents from NSCMIRTP will be issued in your legal name.

## 5. Volunteer questions

Choose if you are interested in being contacted about volunteer opportunities with NSCMIRTP. This will not obligate you to volunteer. It will simply identify those who may have an interest so we can reach out with volunteer opportunities.

## 6. Citizenship status

Choose among Canadian citizen, Permanent resident, or Work visa.

## 7. Language proficiency



The NSCMIRTP registration regulation requires that applicants are able to speak and write English with reasonable fluency. You will be required to answer the questions below:

- Your Primary Language (at home).
- Your MIRTP Training Language.

If neither of these is English, you may be required to provide proof of English proficiency. Please see Language Policy [here](#).

## 8. Basic MIRTP education

Enter your Institution, Education Category, Education Level, Year Completed, Province, and Country. This is where you received your education to become a MIRTP.

## 9. Other education

Enter information in this field if you have additional education other than MIRTP. You can add more by clicking “Other Education” button. This may include additional certifications such as Mammography, MSK Ultrasound, Dosimetry, 2<sup>nd</sup> disciplines, or higher education such as a Master’s degree.

## 10. National exam

- “Have you written the national exam?”
- When you answer “Yes” to this question, you will need to enter “Number of attempts” and “Date written.”

## 11. Professional registrations (other than NSCMIRTP)

Complete the attached Registration/Licensure Data Verification Form to support your status or registration with a regulatory/licensing organization other than the NSCMIRTP. This means only regulatory bodies, including [NBAMRT](#), [SAMRT](#), [ACMDTT](#), [CMIRTO](#), [OTIMROEPMQ](#). It does not include associations such as NLAMRT, CAMRT, Sonography Canada, MAMRT, etc. As you are applying based on labour mobility from another regulator, it would be expected that you are currently a member/registrant of one of these organizations.

## 12. Employment

You will need to enter the past 5 years of work history, including:

- Initial MIRTP Employment Year



- Initial MIRTP Employment Province
- Your current employment status
- Have you ever been employed in the practice of MIRTP in any jurisdiction at any time in the past? If “Yes,” please provide details of your past MIRTP employment.
- Have you recently been offered a position as an MIRTP in Nova Scotia? If your answer is “Yes,” please complete the Pending Employment section. Please note once you begin this job, you should update this information to reflect current employment.

### 13. Declaration and disclosure of information

You are required to answer the following questions. If your answer is YES to any of the following questions, you MUST provide details in the text area provided.

- Have you been the subject of a finding by any regulatory body for professional misconduct, conduct unbecoming, incompetence, incapacity, or lack of fitness to practise, or any similar finding, in Nova Scotia or in any other jurisdiction within Canada or outside Canada that you have not previously disclosed to NSCMIRTP?
- Have you been convicted or found guilty of an offense in any jurisdiction in Canada under the Criminal Code, the Controlled Drugs and Substances Act (formerly the Narcotics Control Act) or the Food and Drugs Act for which a pardon has not been granted that you have not previously disclosed to NSCMIRTP?
- Have you been convicted or found guilty of an offense under a criminal or penal statute of a jurisdiction outside of Canada for which a pardon has not been granted that you have not previously disclosed to NSCMIRTP?
- Are criminal charges pending or outstanding against you, whether in Nova Scotia or in any other jurisdiction within Canada or outside Canada?
- Are you the subject of any current proceeding by a professional regulatory body in relation to professional misconduct, conduct unbecoming, incompetence, incapacity, or lack of fitness to practise, or any similar finding, whether in Nova Scotia or in any other jurisdiction within Canada or outside Canada?
- Have you been denied registration by a professional regulatory body, whether in Nova Scotia or in any other jurisdiction within Canada or outside Canada?
- Have you been terminated, or forced to resign from employment as a health professional for incompetence, unprofessional behaviour, incapacity or lack of fitness to practise, or any similar reason, whether in Nova Scotia or in any other jurisdiction within Canada or outside Canada that you have not previously disclosed to NSCMIRTP?
- Are you listed on any child abuse registry or adult abuse registry, whether in Nova Scotia



or in any other jurisdiction within Canada or outside Canada?

- Have you been found liable in any civil proceedings?

## 14. Supporting documents

Upload required files. If you are missing a required file, it will not save the application. To save your application in this situation, please upload a blank or duplicate file. This will allow the saving of your application, and missing documents can be uploaded later.

## 15. Payment of fees

The initial application fee is \$100.00. You can choose to pay by credit card (Visa, Mastercard, American Express), by cheque, or by money order.

## 16. Acknowledgement

Check the box for your declaration:

*I certify and solemnly declare that the contents of this Registration Application, including the Declaration and Disclosure of Information and all documents in support of this Registration Application, are true, correct and complete. I understand and agree that any false or misleading statement in this Registration Application, including within the Declaration and Disclosure of Information, may constitute professional misconduct and may result in disciplinary action by the NSCMIRTP.*

## MAINTAINING OR REGAINING YOUR REGISTRATION

To maintain registration, individuals must be compliant with the [Continuing Professional Development \(CPD\) program](#) and are subject to an audit every two years. Details of the full CPD Program, with a list of approved activities as well as the audit process can be found [here](#).

It is also a condition of registration that you provide the College with details of any of the following that relates to you and that occurs or arises after your registration:

- A finding of guilt for any offence, including any criminal offence and any offence related to the regulation of the practice of the profession. Offences relate to findings of guilt made by a court that are typically punishable by a fine or jail term.
- A finding of professional misconduct, incompetency, or incapacity, in Nova Scotia in relation to another health profession or in another jurisdiction in relation to the profession or another health profession.
- An investigation or a proceeding involving an allegation of professional misconduct,



incompetency, or incapacity, in Nova Scotia in relation to another profession or in another jurisdiction in relation to the profession or another health profession.

- Being terminated or forced to resign from employment as a health professional for incompetence, unprofessional behavior, incapacity or lack of fitness to practise, or any similar reason, whether in Nova Scotia or in any other jurisdiction within Canada or outside Canada that you have not previously disclosed to the NSCMIRTP.

In addition, registrants must maintain professional liability insurance and meet currency requirements in accordance with the College policy. Information related to these requirements can be found on the NSCMIRTP [website](#).



## APPENDIX A – VISUAL FLOWCHART FOR STANDARD REGISTRATION

