

APPLICATION CHECKLIST

INITIAL APPLICATION:

Submit the following documentations to the NSCMIRTP:

- Application Form
- Application Fee (One time)
- Postage Fees (If applicable)

Services will not be provided until all complete documentation has been received and fees have been processed and cleared.

EXAM CHALLENGE:

If ready to challenge the NSCMIRTP Refresher Program Exam (Either following completion of the academic component or as exam only):

- Ensure you are prepared
- Arrange a proposed location, time, and exam invigilator
- Submit a Request to Write Exam Form to the NSCMIRTP

Note: If you are a Canadian educated technologist and are completing the program for re-entry to practice you must successfully challenge the examination prior to commencing the clinical component of the course.

CLINICAL REFRESHER:

Prior to commencing clinical all pre-clinical documentation must be submitted and approved by the executive director. It is recommended that all documentation be submitted as soon as possible to avoid delays in commencing clinical.

Pre-Clinical Documents:

- Obtain personal liability insurance
- Submit proof of BLS for Healthcare providers
- If applicable, complete any required applications through Regulatory body
- Clinical Site Proposal for approval by NSCMIRTP
- Clinical site Agreement
- Complete any additional requirements of clinical site (i.e. criminal record checks)
- Self Assessment (submit to NSCMIRTP and clinical preceptor)



Post Clinical Documents:

- Safety and Orientation Checklist
- Clinical Hours Tracking Sheet
- Assessment of Clinical Performance- Formative x 4
- Assessment of Clinical Performance- Summative
- Competency Tracking Table

When all required documents have been received, reviewed and found to be complete the applicant will receive a certificate of completion.

If applicable a letter indicating successful complete will be sent to the applicable regulatory body.