

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals
Financial Statements
December 31, 2024

Nova Scotia College of Medical Imaging and Radiation Therapy
Professionals

Contents

For the year ended December 31, 2024

	<i>Page</i>
Independent Auditor's Report	
Financial Statements	
Statement of Financial Position.....	1
Statement of Operations.....	2
Statement of Changes in Net Assets.....	3
Statement of Cash Flows.....	4
Notes to the Financial Statements.....	5

Independent Auditor's Report

To the Board of the Nova Scotia College of Medical Imaging and Radiation Therapy Professionals:

Opinion

We have audited the financial statements of Nova Scotia College of Medical Imaging and Radiation Therapy Professionals (the "College"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the College as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the College or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the College's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the College to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dartmouth, Nova Scotia

June 3, 2025

MNP LLP

Chartered Professional Accountants

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Statement of Financial Position

As at December 31, 2024

	2024	2023
Assets		
Current		
Cash and cash equivalents (Note 4)	628,256	456,053
Accounts receivable	-	10,285
Prepaid expenses and deposits	18,964	18,289
Guaranteed investment certificates (Note 7)	53,126	152,195
	700,346	636,822
Capital assets (Note 5)	1,135	2,520
Intangible asset (Note 6)	22,298	35,343
Investments (Note 8)	291,010	271,055
Prepaid deposit	1,062	-
	1,015,851	945,740
Liabilities		
Current		
Accounts payable and accruals	55,336	54,770
Deferred revenue (Note 9)	339,500	329,400
	394,836	384,170
Deferred contributions related to capital assets (Note 10)	13,297	17,730
	408,133	401,900
Commitments (Note 12)		
Net Assets		
Operational reserve fund	150,000	132,337
Special projects fund	50,000	50,000
Contingency fund	407,718	361,503
	607,718	543,840
	1,015,851	945,740
Approved on behalf of the Board		
e-Signed by Kenny Zhan	e-Signed by Rebecca Jessome	
2025-05-29 22:49:09:09 GMT	2025-06-03 23:10:07:07 GMT	
Director	Director	

The accompanying notes are an integral part of these financial statements

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Statement of Operations

For the year ended December 31, 2024

	Operating Fund	Special Projects Fund	Contingency Fund	2024	2023
Revenue					
Registration fees (Note 9)	389,090	-	-	389,090	346,100
Contributions for capital assets	-	4,433	-	4,433	4,433
Refresher program	2,025	-	-	2,025	3,949
Other	1,997	-	-	1,997	1,300
	393,112	4,433	-	397,545	355,782
Expenses					
Amortization	9,997	4,433	-	14,430	14,561
Awards and honorariums	5,989	-	-	5,989	5,550
Bank charges and interest	854	-	-	854	294
Consulting	-	-	4,796	4,796	9,095
Conferences	4,000	-	-	4,000	9,622
Insurance	6,308	-	-	6,308	5,341
Legal fees	36,859	-	-	36,859	23,553
Management fees	5,028	-	-	5,028	4,162
Membership fees	6,242	-	-	6,242	5,629
Office rent	12,445	-	-	12,445	12,075
Office supplies	3,030	-	-	3,030	2,773
Professional fees	117,083	-	-	117,083	32,465
Salaries and benefits	111,971	-	-	111,971	152,558
Public relations	-	-	-	-	51,802
Dues, fees and subscriptions	46,106	-	-	46,106	35,499
Training and education	6,347	-	-	6,347	13,257
	372,259	4,433	4,796	381,488	378,236
Excess (deficiency) of revenue over expenses before other items	20,853	-	(4,796)	16,057	(22,454)
Other items					
Unrealized gain on investments	19,784	-	-	19,784	11,939
Investment income	7,684	-	-	7,684	8,792
Interest earned on investments	25,035	-	-	25,035	5,801
Loss on disposition of investments	(4,682)	-	-	(4,682)	(1,764)
	47,821	-	-	47,821	24,768
Excess (deficiency) of revenue over expenses	68,674	-	(4,796)	63,878	2,314

The accompanying notes are an integral part of these financial statements

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Statement of Changes in Net Assets

For the year ended December 31, 2024

	<i>Operating Fund</i>	<i>Operational Reserve Fund</i>	<i>Special Projects Fund</i>	<i>Contingency Fund</i>	2024	2023
Net assets, beginning of year	-	132,337	50,000	361,503	543,840	541,526
Excess (deficiency) of revenue over expenses	68,674	-	-	(4,796)	63,878	2,314
Fund transfers (Note 11)	(68,674)	17,663	-	51,011	-	-
Net assets, end of year	-	150,000	50,000	407,718	607,718	543,840

The accompanying notes are an integral part of these financial statements

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Statement of Cash Flows

For the year ended December 31, 2024

	2024	2023
Cash provided by (used for) the following activities		
Operating		
Excess (deficiency) of revenue over expenses	63,878	2,314
Amortization	14,430	14,560
Unrealized gain on investments	(19,784)	(11,939)
Loss of disposition of investments	4,682	1,764
Dividends reinvested	-	(2,638)
	63,206	4,061
Changes in working capital accounts		
Accounts receivable	10,285	(9,935)
Prepaid expenses and deposits	(1,737)	(4,437)
Accounts payable and accruals	566	22,551
Deferred revenue	10,100	15,252
Deferred restricted contribution	(4,433)	(4,433)
	77,987	23,059
Investing		
Purchase of capital assets	-	(2,560)
Purchase of investments	(70,931)	(159,667)
Disposal of investments	66,078	114,354
Purchase of guaranteed investment certificates	(50,127)	(152,195)
Redemption of guaranteed investment certificates	149,196	-
	94,216	(200,068)
Increase (decrease) in cash resources	172,203	(177,009)
Cash resources, beginning of year	456,053	633,062
Cash resources, end of year	628,256	456,053
Cash resources are composed of:		
Cash and cash equivalents	607,826	437,138
Investment cash	20,430	18,915
	628,256	456,053

The accompanying notes are an integral part of these financial statements

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Notes to the Financial Statements

For the year ended December 31, 2024

1. Incorporation and nature of the organization

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals (the "College") was established pursuant to the Medical Imaging and Radiation Therapy Professionals' Act of the Province of Nova Scotia. The College was formed upon the amalgamation of two former organizations effective September 8, 2020. The College is a non-profit organization that collects registration fees and acts as the regulator for Medical Radiation Technologists and Sonographers in Nova Scotia. Under the Income Tax Act of Canada, the College is not subject to income taxes.

2. Fund accounting

Operating Fund

The Operating Fund accounts for the current operations of the College.

Operational Reserve Fund

The purpose of this fund is to build and maintain an adequate level of unrestricted net assets to fulfil contractual obligations in the event of unforeseen shortfalls. The Operational Reserve Fund is not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. The target for the fund is equal to a minimum of six months of average operating costs to a maximum of \$150,000.

Special Projects Fund

The purpose of this fund is to build and maintain an adequate level of unrestricted net assets to fund one-time, nonrecurring projects that will build long-term capacity, such as strategic initiatives or investment in infrastructure. The College intends for the Special Projects Fund, when used, to be replenished. The target minimum of this fund is \$20,000 to a maximum of \$50,000.

Contingency Fund

The purpose of this fund is to build and maintain an adequate level of unrestricted net assets to support legal and investigative costs of the complaints process. The College intends for the Contingency Fund, when used, to be replenished. The target minimum of this fund is \$50,000 to be built to a maximum of \$500,000.

3. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include balances with banks, funds held in an investment savings account, and guaranteed investment certificates with a maturity date of three months or less.

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution plus all costs directly attributable to the acquisition.

Amortization is provided using the declining balance and straight-line methods at rates intended to amortize the cost of assets over their estimated useful lives as follows:

	Rate
Computer equipment	55 %

Customer's accounting for cloud computing arrangement

A software intangible asset for cloud computing arrangement has been accounted for in accordance with Section 3064 *Goodwill and Intangible Assets*.

Expenditures that are directly attributable to implementing the software service are capitalized to intangible assets and expensed over the expected period of access.

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Notes to the Financial Statements

For the year ended December 31, 2024

3. Significant accounting policies (Continued from previous page)

Amortization is provided using the straight-line method at a rate intended to amortize the cost of intangible asset over its estimated useful life.

	Method	Rate
Website development	straight-line	5 years

Impairment of long-lived assets

Long-lived assets consists of capital assets and intangible assets with finite useful lives. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

A long-lived asset is tested for impairment whenever events or changes in circumstances indicate that its carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. Any impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

Revenue recognition

Registration fees

The College follows the deferral method of accounting for registration fees and student fees. Registration fees and student fees are considered unrestricted contributions and are recognized as revenue in the fiscal year to which they relate, if the amounts to be received can be reasonably estimated, and collection is reasonably assured.

Conference fees

The College follows the deferral method of accounting for conference sponsorship and registration fees. Conference sponsorship and registration fees are recognized as revenue in the fiscal year in which the conference is held, if the amounts to be received can be reasonably estimated, and collection is reasonably assured.

Investment and other income

Unrestricted investment income and other income is recognized as revenue in the period earned when collection is reasonably assured.

Measurement uncertainty (use of estimates)

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Estimates are used when accounting for items and matters such as allowance for uncollectible accounts receivable, useful lives of property and equipment, deferred revenue and certain accrued liabilities.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets. Accruals are made based on subsequent invoices received and current obligations present.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in the earnings in the years in which they become known.

Financial instruments

The College recognizes financial instruments when the College becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Notes to the Financial Statements

For the year ended December 31, 2024

3. Significant accounting policies (Continued from previous page)

Financial instruments (Continued from previous page)

At initial recognition, the College may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The College has not made such an election during the year.

The College subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments, which are measured at fair value. Changes in fair value are recognized in the statement of revenues and expenditures.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess of revenues over expenses for the current year. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The College assesses impairment of all its financial assets measured at cost or amortized cost. The College groups assets for impairment testing when there are sufficient indicators of impairment. When there is an indication of impairment, the College determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The College reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in current year excess of revenues over expenses.

The College reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess of revenues over expenses in the year the reversal occurs.

Portfolio investments

Portfolio investments with prices quoted in an active market are measured at fair value while those that are not quoted in an active market are measured at cost less impairment.

Guaranteed investment certificates

The guaranteed investment certificates (GICs) are recorded at their principal plus accrued interest which approximates fair value.

Employee future benefits

The College's employee future benefit program consist of an RRSP matching program which contributions are matched by the College to a maximum of 5% of the employees' salary annually.

Government assistance and contributions

Restricted contributions for the purchase of capital assets are accounted for as deferred contributions and are amortized on the same basis as the amortization of the related assets. Contributions for the purchase of capital assets that are not being amortized is recognized as a direct increase in net assets in the period when the related capital assets are purchased.

Restricted contributions related to current expenses are recorded as revenue in the period the expenses are incurred, when ultimate collection is reasonably assured.

Unrestricted contributions are recorded when received or receivable as revenue of the operating fund.

Government assistance is recorded in the financial statements as revenue when there is reasonable assurance that the Company has complied with all conditions necessary to obtain the assistance, the amount is fixed or determinable and collectability is reasonably assured.

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Notes to the Financial Statements

For the year ended December 31, 2024

4. Cash

	2024	2023
Funds held with bank	554,618	437,138
Investment savings	20,430	18,915
Guaranteed investment certificate, bearing interest of 5% per annum, maturing January 2025	53,208	-
	628,256	456,053

5. Capital assets

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Computer equipment	6,488	5,353	1,135	2,520

6. Intangible asset

	2024	2023
Website development	65,222	65,222
Accumulated amortization	(42,924)	(29,879)
	22,298	35,343

Amortization of \$13,045 (2023 – \$13,045), related to website development, is included in current year earnings.

7. Guaranteed investment certificates

In the prior year, the guaranteed investment certificates (GICs) consisted of three GICs with a principal balance of \$50,000 each and interest rates ranging from 5.40% to 5.5% which matured during the year. Two of these were reinvested during the year. The GICs consist of a short term GIC (see Note 4) and a long term GIC with a principal balance of \$52,661, bearing interest of 3.75% per annum, maturing October 2025.

8. Investments

	2024	2023
Investments - fair value		
Fixed Income	214,382	206,336
Equities	76,628	64,719
	291,010	271,055

These investments have a carrying value of \$267,810 (2023 - \$268,086).

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Notes to the Financial Statements

For the year ended December 31, 2024

9. Deferred revenue

Registration fees

Registration fees are for a 12 month period which runs January 1 to December 31, which are collected in the previous fiscal period. The College defers and recognizes the revenue into the statement of revenues and expenses based on the months that fall within the fiscal year.

Deferred revenue is comprised of the following:

	2024	2023
Opening balance	329,400	314,148
Provincial registration fees collected during the year	399,640	361,802
Registration fees refunded	(450)	(450)
Provincial registration fees included in revenue	(389,090)	(346,100)
Ending balance	339,500	329,400

10. Deferred contributions

Deferred government grants in the amount of \$24,625 were used for the purchase of capital assets. The grant funds are considered restricted contributions held for capital assets and are to be recognized into revenue over the useful life of the computer software of 5 years.

	2024	2023
Opening balance	17,730	22,163
Restricted contributions recognized into revenue	(4,433)	(4,433)
Ending balance	13,297	17,730

11. Fund transfers

During the year, the Board approved the following transfers from the Operating Fund: \$48,867 to the Contingency Fund, and \$17,663 to the Operational Reserve Fund.

The amounts due to the Operational Reserve Fund, Special Projects Fund and Contingency Fund from the Operating Fund are non-interest bearing and have no set terms of repayment.

12. Commitments

The College's current operating lease for occupied premises consist of minimum rent plus realty taxes and other occupancy charges is as follows:

2025	12,964
2026	13,315
2027	13,315
2028	13,315
2029	7,767
	60,676

Nova Scotia College of Medical Imaging and Radiation Therapy Professionals

Notes to the Financial Statements

For the year ended December 31, 2024

13. Financial instruments

The College, as part of its operations, carries a number of financial instruments. It is management's opinion that the College is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Concentration of credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The College's main credit risks relate to its cash, guaranteed investment certificates, investments and accounts receivable. The College is exposed to concentration risk on its cash and investments held with financial institutions. To minimize this risk the College holds its cash and investments with high quality Canadian financial institutions. The College provides credit to its registrants in the normal course of its operations. There has been no change in credit risk from the prior year.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The College is mainly exposed to other price risk.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The College is exposed to other price risk through its investments.

Foreign currency risk

Foreign currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The College enters into investment transactions denominated in US currency for which the related revenues and investment balances are subject to exchange rate fluctuations.

14. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.