

In Attendance: : Julie Avery, Chrissy Gamache, Kenny Zhan, Jason Sheppard, Lisa Bonin, Rebecca Jessome, Hammad, Mohiy Ud Din

Regrets: None

Absent: Nancy Duggan

Session Purpose: *To commit to defining and maintaining the standards of excellence required for high quality, evidence-informed care by competent MIRTPs.*

Session Outcomes: By the end of this meeting, we will have ...

1. Set meeting dates for 2024
2. Officially appointed new board members
3. Make decisions re: work plans related to New RHPA and regulations
4. Reviewed edits to draft regulations submitted to DHW
5. Reviewed draft regulations re CLXTs
6. Consider policy changes related to late fees and renewal window
7. Make decisions related to students practicing in limited scope
8. Discuss progress of 2022-2024 strategic plan

Item	Time	Summary	Supp Docs	Discussion	Action
1. Call to order	1900	WELCOME		Welcome Carly Burly and Edmond Kouda to meeting and acknowledge contributions of Chrissy Gamache and Nancy Duggan	
1.1 Quorum	1902				
1.2 Conflict of Interest	1915				
1.3 CONSENT AGENDA	1916	CONSENT AGENDA			
1.3.1 Agenda		Approval of Agenda	*		
1.3.2 Minutes		Minutes from Nov 2023	*		

1.3.3 ED Report		Executive Director Report	*		
1.3.4 NS Gov		PACA Response	*		
1.3.5 NSRHPN/DHW		Funding Agreement	*		
1.3.5a NSRHPN		Regulator Agreement	*		
1.3.6 NSRHPN		Registration Appeals Education	*		
1.3.7 FRPA		Quarterly Meeting	*		
1.3.8 AI		AI in Education	*		
1.3.9 HSO		Contract Concerns	*		
1.3.10 Guild		Updates	*		
1.3.11 HSO		Working Group	*		
1.3.12 HANS		Health Premiums	*		
1.3.13 MNP		Engagement Letter	*		
1.3.14 Repayment		Employee Overpayment	*	K. Zhan motioned to accept the consent agenda as presented. Bonin seconded the agenda. Motion passes at 19:30.	
2.0 Business Arising	1920				
2.1 New Act	1920	Draft Documents	*	<p>J. Avery is currently notating the act. She is not done. She is highlighting areas where it will have operational impact. There will be several significant changes. The college is in the second phase of migrating to the new act; therefore J. Avery suggests having as much prepared as possible by 2025. This includes what we want in our college specific regulations and bylaws.</p> <p>C. Gamache. Asked about the QA program. J. Avery explained that its purpose is to ensure that the college is doing due diligence in meeting the requirements of fulfilling the duties of a self-regulating college.</p> <p>J. Avery posed questions to the board:</p> <p>1) does the college want a separate legal opinion on the general overarching regulations? J. Avery feels the legal may be too busy but may ask them to review and highlight any issues that may affect our college.</p> <p>2) Does the board want to leave the creation of college specific regulations to staff and legal, or create a working group and then legal adjust after? J. Avery suggested a working group to develop regulations then bring it to the board. The board feels this is best. J. Avery asked interested board members to reach out to J. Avery.</p>	J. Avery to assemble a legislative working group.
2.2 CTANS	1940	Update	*	<p>Cardiology technologists being included within the college: Discussion was had re if cardiology technologists would be a forced merger if DHW decides they need to be regulated. J. Avery will reach out and ask DHW if it is expected to be a forced merger so the board can focus on required decisions related to CTANS. N. Burke agrees with J.</p>	J, Avery to reach out to DHW to clarify.

				Avery that it would likely be a forced merger as he sits on the board of another college where this has occurred.	
2.3 NSCMIRTP Regulations	1950	DHW Feedback	*	J. Avery discussed the DHW expectations on a position statement and documentation around one discipline performing specific duties in another discipline. For the most part documentation and position statements will be developed according to each individual situation. J. Avery will have our legal look at the document prior to bringing it back to DHW. The board has no further feedback for DHW and approves legal review of the document. 20:04	J. Avery to have legal review document prior to sending back to DHW
2.4 NSH	2000	Student Licensing	*	<p>The pros and cons related to developing a regulation to allow for students to have a conditional license with limited practice were discussed. While it was acknowledged they could help alleviate shortages in the workforce the board focused on concerns related to public interest and how risk would be mitigated related to ensuring they meet requirements to practice safety when they had not yet completed their programs of study.</p> <p>Under our current legislation this could only happen if amendments were made to our Act/regulations, and this is a lengthy process. Given that the new Act has provisions for student practice once we are migrated, the NSCMIRTP will be required to work with educational institutions to draft standards around non-licensed student practice. Under this provision the school would grant permission to students who meet criteria, and the employer would assume the risk associated with the students' practice.</p> <p>K. Zhan motioned to maintain current criteria, therefore preventing student practice until under the new. R. Jessome seconded the motion. Motion carried at 20:03.</p>	J. Avery will draft a letter with rational as to the board's decision for NSH.
3.0 New Business		GOVERNANCE			
3.1 College Fees	2000	Late Fees	*	No concerns from the board regarding increasing late registration fee.	J. Avery to update policy related to late fees
3.2 Renewals	2010	Opening Date	*	<p>J. Avery brought forth a request to change the annual renewal window from Oct 1-Dec 31st to Nov 1st-Dec 31st with late fees still being applied effective Dec 1st. The rationale for the change relates to improving timelines for operational needs. Currently issues arise with processing renewals from those on payroll deduction annually and on CDP audit years. Until the audit list is generated on Nov 1st renewals cannot be processed. By moving to Nov 1st these operational issues are addressed and registrants are not negatively impacted.</p> <p>Motion made to change the College renewal window to open on Nov 1st each year with fees changing on Dec 1st according to late fee policy. Motion passed</p>	J. Avery to advise Guild to make required changes in platform for a Nov 1 st renewal date.

3.3 Computer	2030	Chair's Computer	*	The computer has no current book value. It was moved that the outgoing chair can keep their computer with the condition that they take it to Digital N'Genuity to be wiped to factory settings. Motion passed.	C. Gamache to take have computed reset to factory settings.
3.4 New Boad	2034	Board Appointments		Recording of electronic vote of appointment of Carly Burry and Edmond Kouda to the Board	R. Jessome First N. Burke Second approved via email
4.0		STRATEGIC DISCUSSION			
4.1 Strategic Plan	2035	Tracking	*	The board reviewed the status of the current strategic plan and reviewed initiatives that were delayed. Those delayed items that are still possible to complete will be a focus for 2024.	J. Avery will incorporate outstanding strategic items into the work plan.
4.2 2024	2045	Strategic Plan/ Meeting Dates	*	Meeting dates were set for the Board until Jan 2025. This includes site visits in May of 2023. The board discussed moving the in-person meeting to June 2024 to have a planning day related to the implementation of the new RHPA and decisions re staying with current registration platform or moving to new platform.	Staff will make the required arrangements for stie visits, AGM and strategic planning day.
4.3 Draft Regulations	2050	MLT CLXTs	*	The updated draft regulations were shared with the board. A concern was identified re lack of language related to boundary of practice. This was shared with the NSCMLRT. The NSCMLT continues to consult with the NSCMIRTP as they move forward with the regulation of CLXTs in Nova Scotia.	Staff will continue to work with NSCMLT related to regulation of CLXTs.
5.0 Other Business					
5.1 In Camera	2102-2115				
6.0 Next Meeting	March 12th, 2024 @ 7pm Virtually				
7.0 Adjournment					