

Minutes

Date: June 27th 2023 7-9 pm

(Teams link in Outlook Calendar)

In Attendance: Chrissy Gamache (Chair) Kenny Zhan. Julie Avery (ex-officio) Ann Mann, Lisa Bonin, Jason Sheppard, Rebecca Jessome

Late:

Regrets: Hammad Mohiy Ud Din

Not in attendance: Nancy Duggan, Nick Burke

Session Purpose: *To commit to defining and maintaining the standards of excellence required for high quality, evidence-informed care by competent MIRTPs.*

Session Outcomes: By the end of this meeting, we will have ...

1. Approval of the consent agenda
2. Make decision re need for increased IT security
3. Update information on PACA
4. Review suggested edits to policies that are up for review
5. Update knowledge on concern related to Equal Council and Accreditation
6. Discuss role of regulator related to mass casualty report
7. Discuss feedback on AGM
8. Consider HR policy related to benefits
9. Discuss development of a new regulation related to scope of practice
10. Discuss licensing of a new professional group.

Item	Time	Summary	SuppDoc	Discussion	Action
1. Call to order	1900	WELCOME			
1.1 Quorum	1908			Quorum recognized and met at 19:08	
1.2 Conflict of Interest	1909			No conflict of interest	
1.3 CONSENT AGENDA	1910	CONSENT AGENDA			
1.3.1 Approval of Agenda		Agenda	*		C. Gamache motioned to accept the agenda with suggested edits. J. Sheppard seconded the motion. Motion carried at 19:10.
1.3.2 Approval of Minutes		Minutes from May 2023	*		
1.3.3 ED Report		Executive Director Report	*		
1.3.4 MRI Practice		MR in Radiation Therapy	*	Move off consent agenda to item 3.7	
1.3.5 Insurance		HIROC Surplus	*		
1.3.6 NSRHPN		Update & Annual Report	*		
1.3.7 FRPA		Submission	*		
1.3.8 CLXTs		Update			
1.3.9 FRPA		Newsletter	*		
1.3.10 National Network		Update	*		
1.3.11 Alliance		Update	*		A. Mann motioned to accept the consent agenda. J. Sheppard B. seconded the motion. Motion carried at 19:10.
2.0 Business Arising	1910				
3.0 New Business	1910	GOVERNANCE			
3.1 Info Tech	1910	Security	*	Board discussed the need for additional firewall/VPN protection. J. Avery and K. Zhan will schedule meeting to discuss current IT infrastructures and if further firewall is necessary.	J. Avery to send documents to K. Zhan and schedule meeting
3.2 Legislation	1920	PACA	*	An update on PACA legislation was presented to the board. At this time no additional regulations have been presented and regulators are using the definitions they have commonly agreed to until such a time as regulations set out the definitions. We are waiving both	J.A very will keep board updated on any regulatory changes related to PACA

				the application and initial fees for all CFTA applicants. The agreement for repayment from the government for these waived fees is currently ongoing and being managed by the NSRHPN.	
3.3 Policies	1930	Reviewed Policies	*	The Policy Committee reviewed 10 policies that were due for review in 2023. The board has approved policies with suggested edits.	J. Avery to ensure staff complete edits and update policies in SharePoint and on website.
3.4 Accreditation	1950	Equal Council	*	Information was presented and discussed related to the report by a 3 rd party on the Equal Council structure and decision-making processes. Also discussed was the proposed new fee structure and agreements that HSO would like to have signed for the beginning of 2024. Draft contracts are not expected prior to Sept 2023 for our review. Costs are expected to increase.	
3.5 Mass Casualty	2000	Regulator Response	*	The Board reviewed a document created by the NSRHPN on the possible role of regulators in response to the report from the Mass Casualty Inquiry. The Board supports the direction of the NSRHPN and agrees any actions need to be thoughtful and purposeful in how to address partner/domestic violence while not inadvertently heightening the risk.	
3.6 AGM	2010	Review	*	AGM feedback was reviewed. Some changes suggested moving forward. <ol style="list-style-type: none"> 1. Chair is not required to be part of the plenary session prior to the AGM 2. When announcing AGM allow for submission of questions from registrants/public in advance. 3. C. Gamache suggested the chair should take script and re-write in their own words to allow for easier flow of session. 	Staff will update the process related to the suggested AGM changes.
3.7 MR in Therapy	2015			Discussion was had related to the content of CAMRT proposed competency profile for those practicing in MR/therapy. Concern was expressed that gadolinium contrast was not explicitly discussed.	J. Avery to reach out to CAMRT with concern and bring back response to board.
4.0		STRATEGIC DISCUSSION			
4.1 Position	2025	Deputy Registrar	*	In the process of developing posting for the deputy registrar position some questions related to developing several basic HR policies arose. These policies are needed to ensure consistent and equitable decisions related to HR are made. These policies relate to benefits which are expected to be part of discussion in the hiring process. Draft content was presented related to sick	J. Avery to bring final drafts policies to Sept board meeting.

				time, vacation/holidays, health/dental, and overtime were discussed. Content of policies were approved with clean copies to be brought back to Sept board meeting for final approval.	
4.2 Regulation	2040	New Regulation	*	Under our current Act we have the ability with consent of Governor in Council to create new regulations related to our registrants in one area of practice-to-practice aspects of another area of practice that falls under our legislation. It would allow the College to quickly develop criteria for expanded areas of practice as technology changes and ensure access to care is not negatively impacted and those delivering, the care have the requisite knowledge and skills. Motion was made to support developing a formal submission to DHW to request the addition of a regulation under our Act or PACA to allow for the NSCMIRTP to authorize registrants licensed in one discipline to engage in the practice of designated aspects of another discipline	J. Sheppard motioned to accept the consent agenda. K. Zhan seconded the motion. Motion carried.
5.0 Other Business					
5.1 In Camera					
6.0 Date of Next Meeting	Sept 9 th	In-Person Full Day – Does date still work for everyone			
7.0 Meeting Adjourned	2055				