

CURRENCY HOURS AUDIT

POLICY NUMBER: CR-017-02

DATE APPROVED: March 17, 2026

DATE TO BE REVIEWED: March 17, 2029

DISTRIBUTION: NSCMIRTP Registrants

COMMITTEE: Credentials Committee

DATE(S) REVIEWED (REVISED):

ISSUING AUTHORITY: NSCMIRTP Board

APPROVAL: 

POLICY

Currency hours will be tracked annually through self-declaration. Currency audits will be carried out once every two years as part of CPD audits. At that time up to 10% of registrants selected for CPD audits will also have their currency hours of practice audited. The selection of registrants for the audit will be done randomly for all active and provisional registrants

PROCESS

Audit of currency hours will require registrants to supply proof of hours to the Registrar. Proof must be in a form approved by the Credentials Committee which could include but is not limited to;

- Paystubs demonstrating hours worked
- Letter from employer attesting to hours

RATIONALE

NSCMIRTP recognizes five separate specialties of practice. A registrant may be licensed in more than one specialty, but must remain current in all specialties for which they are licensed. As per policy CR-013 Currency Hours, registrants are expected to maintain currency of practice. Currency is tracked by self-declaration. By performing audits checks on the 10% of registrants, the Regulator is able to demonstrate that the self-reporting of currency is accurate and can be relied upon as the principle method of tracking.