

## CURRENCY HOURS AUDIT

POLICY NUMBER: CR-017-02

DATE APPROVED: March 14, 2023

DATE TO BE REVIEWED: March 14, 2026

DISTRIBUTION: NSCMIRTP Registrants

COMMITTEE: Credentials Committee

DATE(S) REVIEWED (REVISED):

ISSUING AUTHORITY: NSCMIRTP Board

APPROVAL:



### POLICY

Currency hours will be tracked annually through self-declaration. Currency audits will be carried out once every two years as part of CPD audits. At that time up to 10% of registrants selected for CPD audits will also have their currency hours of practice audited.

#### Process:

Audit of currency hours will require registrants to supply proof of hours to the Registrar. Proof must be in a form approved by the Credentials Committee which could include but is not limited to;

- Paystubs demonstrating hours worked
- Letter from employer attesting to hours

### RATIONALE

NSCMIRTP recognizes five separate disciplines of practice. A registrant may be licensed in more than one discipline, but must remain current in all disciplines for which they are licensed. As per policy CR-013 Currency Hours, registrants are expected to maintain currency of practice. Currency is tracked by self-declaration. By performing audits checks on the 10% of registrants, the College is able to demonstrate that the self-reporting of currency is accurate and can be relied upon as the principle method of tracking.