

Minutes

Date: November 12, 2024 7-9 pm
(Teams link in Outlook Calendar)

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Meeting ID: 237 532 779 259

Passcode: jDLrPv

Session Purpose: *To commit to defining and maintaining the standards of excellence required for high quality, evidence-informed care by competent MIRTPs.*

Session Outcomes: By the end of this meeting, we will have:

1. Reviewed previous meeting documents
2. Reviewed 2nd quarter financials
3. Discussed 2nd FTE staffing
4. Update on recent regulatory issues
5. Update on Credentials, Nominating and Finance Committees
6. Discussed organizational challenges and solutions

In Attendance: P. Anderson, L. Bonin, K. Fader, B. Jenkins, H. Mohiy Ud Din, K. Zhan

Regrets: R. Jessome, E. Kouda

Absent: J. Sheppard (in attendance on November 23)

Item	Time	Summary	Supp Docs	Discussion	Action
1. Call to order	1906	WELCOME		Welcome to Bob Jenkins, new Registration & Finance Officer!	
1.1 Quorum	1907				
1.2 Conflict of Interest	1907			No conflicts of interest disclosed	
Cultural Acknowledgement	1908				
1.3 AGENDA	1909	AGENDA			
1.3.1 Agenda		Approval of Agenda	*	Motion to approve the Agenda for this meeting. Motion: P. Anderson	Carried

				Second: L. Bonin	
1.3.2 Minutes	1910	Minutes from September Meeting 2024	*	Motion to approve Minutes from last meeting. Motion: P. Anderson Second: H. Mohiy Ud Din	Carried
1.3.3 ED Report	1920	Executive Director Report		<p>Alliance Meeting: University in Doha has an Accredited Radiological Technology educational program. We will accept their graduates in the same manner as Canadian program graduates.</p> <p>Paramedics: NSH/IWK/Office for Health Professions Recruitment: Trying to create a pool of applicants from the UK and Ireland. They heard there may be a hiring freeze in those locations and K. Fader is scheduled to have a webinar to provide details for potential applicants.</p> <p>Saskatchewan College meeting: Five members from Ministry were very interested in our experience and how we determined which countries we included in our IEMRT analysis.</p> <p>Dalhousie Advisory meeting: The main topic was Accreditation. K. Fader has received an invitation from EQual to be a part of the Accreditation team for the upcoming Dalhousie survey in 2025.</p> <p>Imaging Directors of NSH and OHPR meeting: There is an initiative for students of an education program to be hired for a role that is in between a Technical Assistant and a licensed practitioner. For clarification, people within these roles would not be licensed, rather employees of the health authority, and all aspects of practice would be subject to scrutiny and approval of the Regulator. Details to be further delineated.</p> <p>Contract with EQual Canada: We are obligated to maintain a connection via our contract with EQual Canada in order to work together to improve their processes. They have received feedback and are committed to improving. When they initially presented the College with the contract, two, one-year extensions were negotiated. This year will be our second extension, and then a three-year contract will be required to be signed. We will review the contract thoroughly and provide feedback prior to signing.</p> <p>Renewal: CPD and renewal processes are in a state of chaos due to issues with the registration platform. We may have to extend timelines for both,</p>	

				including associated financial penalties. Registrants who did not complete their credits have been red flagged, in addition to those who were selected from a random sample for audit. A correction email was sent to those registrants who did complete the required number of credits, stating that they were not 'on hold' for license renewal. Leniency will be applied for the time being.	
1.3.4 Policy		Policy Review		Required review of existing policies for 2024	Policy review on hold
1.3.5 Finances		2 nd & 3 rd quarter		Finance Committee meeting was held on November 21 st . There were questions that the committee had, which K. Fader will follow up on.	
1.3.6 Electronic Business		Motions		Motion to approve Nova Scotia Regulator name was electronically approved by Board members: Nova Scotia Regulator of Medical Imaging and Radiation Therapy	
1.3.7 Amendment to Regulations		Approved and now in force: Advanced Practice, Practicing one aspect of another disciplines scope.		This has been put into our current Regulations and the Credentials Committee will be meeting to put the amendments in place.	
2.0 Business Arising					
2.1 Virtual MRI Cockpit		Update on new remote and virtual technology.		K. Fader is part of the working group that CAMRT has created. There has been one meeting. The technology will be used for radiologists to check cases remotely, and also for training purposes.	K. Fader will provide updates to Board as they occur.
2.2 Wosler Diagnostics, Halifax		Response to letter received		Wosler has responded and they do have a Registered Sonographer working on site. K. Fader has validated.	
3.0 New Business					
3.1 Registration Platform	1930	Decision on Alinity as platform		This is time-sensitive because Alinity will start work on our transition upon approval, and they prioritize their work load on a first-come basis. Alinity has been the top contender in terms of the services they would offer to our College. Several regulators have moved to Alinity and there is a consensus of positive feedback. We will likely have to have a new website built as this does not fall under the services that Alinity provides. We will have to look at our contract with Guild and clarify how/if a website migration would look when our contract with them ends. Motion: To approve the proposal from Alinity as the new administration platform. Motion: P. Anderson Second: L. Bonin	Carried

3.2 Finance Update		Stripe Platform Accounting Firms		All issues have been resolved with the Stripe Platform and accounting firm. K. Zhan is stepping away from the Finance Committee, and a new Chair with extensive knowledge is assuming the role.	
3.3 Credentials Committee Update				A. MacDonald took over as Chair, R. Jessome is transitioning out. All other committee members have stated ongoing commitment.	
3.4 Nominations Committee Update				Two nominations have been received for upcoming Board vacancies.	
3.5 Strategic Planning Day				Will be held on November 23, 2024 from 8:30-4:00, in-person at the new College office.	Board to engage in intensive strategic planning initiatives.
3.6 New Standards to be introduced by December 3 rd .		Maintaining Information on Digital Platform Sexual Misconduct and Sexual Abuse		Policies to be written. The December 3,2024 deadline has been extended to January 8, 2025.	Staff will draft policies in order to meet deadline.
4.0		STRATEGIC DISCUSSION			
4.1 RHPA - PSR		Status on Profession Specific Regulations		PSR submitted with name as Nova Scotia Regulator of Medical Imaging and Radiation Therapy.	
4.2 Strategic Planning		Stability, Sustainability & Navigating		Stability – Board Composition, Staffing Model, Succession Planning Sustainability – Financial Requirements, Support Systems Navigating – Current and Future Regulatory Challenges	To be discussed in detail during Strategic Planning meeting on November 23, 2024
6.0 Next Meeting	January 21, 2025				
7.0 Adjournment	1939 November 23, 2024 (1315-1435): Remainder of agenda items were addressed. Minutes have been revised to reflect discussion and updates.				
	Respectfully submitted by L. Bonin				